

BOROUGH OF MEDFORD LAKES, NEW JERSEY

RESCHEDULED REGULAR MEETING (7:00pm)

January 19, 2022

A Rescheduled Regular Meeting of the Borough Council of the Borough of Medford Lakes, New Jersey, beginning at 7:00pm was held in-person and via Zoom Electronic Meeting following the pledge of allegiance and a moment of silence (Council and the public observed a moment of silence to honor service men and women defending our country, those lost/suffering and serving during this COVID-19 Pandemic. Clerk McIntosh read the Open Public Meetings Act: pursuant to the requirements of the Open Public Meetings Act, adequate notice of this re-scheduled regular meeting has been published in the Burlington County Times and posted on the official bulletin board of the Borough of Medford Lakes. Those wishing to be notified for changes to scheduled meetings were notified via email or regular mail.

NOTICE – Each public body shall keep reasonably comprehensible minutes of all its meetings showing the time and place, the members present, the subjects considered, the actions taken, the vote of each member, and any other information required to be shown in the minutes by law. “Reasonably comprehensible” does not mean “comprehensive.” Minutes are not transcripts. The minutes are not intended to be a verbatim recitation of a public meeting.

ROLL CALL

Clerk Mark J. McIntosh (in-person) called roll; Mayor Thomas J. Cranston (in-person), Deputy Mayor Dr. Gary A. Miller (via Zoom), Councilwoman Dr. Gail A. Caputo (in-person), Councilman William R. Fields (in-person) and Councilman Dennis P. O’Neill (in-person) were in attendance. Also, present was Manager Dr. Robert J. Burton and Substitute Solicitor Steven Raymond, Jr., Esq. (in-person).

PUBLIC COMMENT #1

Mayor Cranston stated it was nice to see the full Council and welcomed Dr. Miller back. He then opened public comment, hearing none he closed public comment and asked if any advance comments were submitted.

Clerk McIntosh stated that no advance public comment was received.

MINUTES

Councilman Fields introduced adoption of the December 28, 2021, Regular Meeting Minutes, seconded by Councilman O’Neill.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller						X
Councilwoman Dr. Gail A. Caputo						X
Councilman William R. Fields	X		X			
Councilman Dennis P. O’Neill		X	X			

CONSENT AGENDA RESOLUTION(S)

Councilwoman Caputo introduced Consent Agenda Resolutions Number(s) 1-22 through 21-22, seconded by Councilman O'Neill.

Mayor Cranston read each Consent Agenda Resolution by title into the record.

RESOLUTION NUMBER 1-22

**A RESOLUTION APPOINTING THE BOROUGH CLERK AS
AMERICANS WITH DISABILITIES COORDINATOR**

WHEREAS, every municipality is required to designate an ADA Coordinator; and

WHEREAS, the ADA Coordinator's role is to ensure compliance with the Americans with Disabilities Act.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey hereby appoints the Borough Clerk as ADA Coordinator for the Borough of Medford Lakes for year 2022.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon adoption according to law.

RESOLUTION NUMBER 2-22

**A RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL 2022 PROPERTY TAX AND
SEWER FEES OF DELINQUENT AMOUNTS LESS THAN \$10.00**

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the governing body of the Borough of Medford Lakes may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00.

THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, hereby authorizes the Tax Collector to cancel said tax amounts as deemed necessary.

BE IT FURTHER RESOLVED, that a certified copy of the Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

RESOLUTION NUMBER 3-22

**A RESOLUTION NAMING OFFICIAL DEPOSITORIES
FOR THE BOROUGH OF MEDFORD LAKES
FOR THE YEAR 2022**

WHEREAS, N.J.S.A 40A: 5-14 mandates that the Governing Body of a Municipal Corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the State and organized under laws of the United States;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, New Jersey that, any financial institution or bank that is licensed to do business in the State of New Jersey and is covered by the GOVERNMENT UNIT DEPOSIT PROTECTION ACT, and the New Jersey Cash Management Fund, be and are, hereby designated as official depositories for Borough funds. Prior to the deposit of any Municipal funds in the above mentioned depositories said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered.

RESOLUTION NUMBER 4-22

**A RESOLUTION AUTHORIZING INVESTMENT OF IDLE FUNDS
AND FUND TRANSFERS**

WHEREAS, it is desirable that idle funds of the Borough of Medford Lakes be invested in legal investment vehicles at all times; and

WHEREAS, it is occasionally necessary to transfer funds for the purpose of meeting current Borough expenses or for the purpose of effecting investments;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, New Jersey that it does hereby authorize the Chief Financial Officer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles such as investments to the investing institution; and

BE IT FURTHER RESOLVED by the Borough Council of the Borough of Medford Lakes that it does authorize the Chief Financial Officer to transfer funds by wire solely for the following purposes and subject to all pertinent regulations:

1. To or from Borough checking or savings accounts to other Borough accounts;
2. To or from Borough checking or savings accounts to other Borough accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Borough of Medford Lakes, New Jersey.

RESOLUTION NUMBER 5-22

A RESOLUTION AUTHORIZING NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES

WHEREAS, it is required to designate newspapers for publication of Legal Notices;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, New Jersey that **The Burlington County Times c/o Courier Times, Inc.**, 1 Oxford Valley, 2300 East Lincoln Hwy., #500D, Langhorne, PA 19047, published daily and the **Courier-Post**, 301 Cuthbert Blvd., Cherry Hill, NJ 08002, published daily, be authorized as official newspapers for the publication of Legal Notices of the Borough: it being the intent of this resolution with respect to any Legal Notice that such may be published in either newspaper

RESOLUTION NUMBER 6-22

RESOLUTION APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER

AFFIRMATIVE ACTION

WHEREAS, N.J.A.C. 17:27-1.1 provides that no public work contracts can be awarded, nor any monies paid until the prospective contractor has agreed to contract performance which complies with an approved affirmative action program; and

WHEREAS, N.J.A.C. 17:27-3.5 provides that each public agency shall annually designate an officer or employee to serve as its public agency compliance officer;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey hereby appoints the Borough Clerk as the Public Agency Compliance Officer for a one-year term ending December 31, 2022.

RESOLUTION NUMBER 7-22

A RESOLUTION AUTHORIZING THE RE-ESTABLISHMENT OF A PETTY CASH FUND

WHEREAS, N.J.S.A.40A: 5-21 authorizes the establishment of a Petty Cash Fund for the Clerk’s Office of the Borough of Medford Lakes to be used by such office or department to pay claims for small miscellaneous expenses; and

WHEREAS, said Petty Cash Fund was established by Resolution dated June 8, 1972 by the Borough Council of the Borough of Medford Lakes; and

WHEREAS, it is the desire of the Borough Council that said fund be continued under direction of the Clerk; and

WHEREAS, by order of the Administrative Office of the Courts of the State of New Jersey, Rule 7:7-8 (e) the Medford Lakes Borough Court is required to pay subpoenaed witnesses a \$2.00 fee when called to testify on behalf of the State or on behalf of indigent defendants.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, New Jersey, that:

1. During the year 2022 the Borough Clerk be and is hereby authorized and permitted to establish a Petty Cash Fund in the amount not to exceed \$220.00 pursuant to the provisions of N.J.S.A 40A: 5-21. Said Petty Cash Fund will be used by such office or department to pay claims for small miscellaneous expenses and witness fees as determined by the Medford Lakes Borough Court.
2. The Borough Clerk, having custody of the Fund be bonded in an amount not less than \$1,000.00 and will maintain said Fund in accordance with the laws and regulations governing its operation.

RESOLUTION NUMBER 8-22

A RESOLUTION AUTHORIZING SIGNATURES ON BOROUGH BANK ACCOUNTS

WHEREAS, it is the desire of the Borough Council of the Borough of Medford Lakes to designate certain Borough Officials as signatories for Borough Bank Accounts.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Medford Lakes, New Jersey that the following Borough Officials are hereby authorized to sign checks or withdrawal slips:

- A. The following bank accounts of the Borough of Medford Lakes shall require two (2) signatures as followings: First Signature shall be that of the Mayor. In the absence of the Mayor, a Borough Councilperson shall sign. Second signature shall be that of the Chief Financial Officer. In the absence of the Chief Financial Officer, the Municipal Clerk shall sign. In the absence of the Chief Financial Officer and the Municipal Clerk, the Borough Manager or the Tax Collector shall sign.

Accounts: Current Fund, General Capital Fund, Wastewater, Wastewater Capital, Police Body Armor, Environmental, Street Opening, Planning and Zoning, Animal Control, Municipal Alliance, Flood Relief, Public Defender, Unemployment, Special Law Enforcement,

- B. The Payroll account of the Borough of Medford Lakes shall require two (2) signatures from the following officers; Chief Financial Officer, the Borough Clerk, Borough Manager or Tax Collector.
- C. The Tax Title Lien Account of the Borough of Medford Lakes shall require two (2) signatures as following: Signature number one shall be that of the Tax Collector. Signature number two shall be that of the Chief Financial Officer. In the absence of the Chief Financial Officer, the Municipal Clerk shall sign. In the absence of the Chief Financial Officer and the Municipal Clerk, the Borough Manager shall sign.
- D. The Municipal Court Account and Municipal Court Bail Account of the Borough of Medford Lakes shall require the signature of the Court Administrator. In the absence of the Court Administrator, the Deputy Court Administrator or Municipal Court Judge shall sign.
- E. Any Bank Account not listed in this resolution shall require the signatures as listed in “A” above, unless a Resolution of the Governing Body is adopted.

RESOLUTION NUMBER 9-22

**A RESOLUTION ADOPTING RULES AND REGULATIONS
REGARDING IMPLEMENTATION OF LICENSING FEES**

WHEREAS, Ordinance No. 478, as amended, at Section 9, provides that rules and regulations may be imposed by Resolution, implementing licensing fees;

THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey that the following fees shall be in effect until further notice:

DOGS:

\$10.20 Spayed and Neutered
\$13.20, if not spayed and neutered.
\$10.00 Late Charge (to be assessed 30 days after due date)

CATS:

\$10.20 Spayed and Neutered
\$13.20, if not spayed and neutered.
\$10.00 Late Charge (to be assessed 30 days after due date)

The late charge shall be due and payable for dogs and cats that are owned prior to January 31, 2022, annually, thirty (30) days after such date. For dogs and cats that are acquired after January 31, 2022, the late charge shall be due and payable thirty (30) days after the licensing is required under Section 6B, C and D.

RESOLUTION NUMBER 10-22

A RESOLUTION ESTABLISHING A GRACE PERIOD FOR PAYMENT OF TAXES AND SETTING THE RATE OF INTEREST ON DELINQUENT TAXES FOR THE YEAR 2022 AND ESTABLISHING MISCELLANEOUS CHARGES

WHEREAS, the Borough of Medford Lakes has determined that it is desirable for taxpayer to be permitted a grace period for the payment of taxes; and

WHEREAS, R.S. 54:4-67 provides that the Governing Body may establish a grace period and fix the rate of interest to be charged; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, that no interest shall be charged on taxes which are paid within ten (10) days of the date on which they become due, but interest shall be paid from the date due on all taxes which are paid more than ten (10) days after they become due; and

BE IT FURTHER RESOLVED, that the rate of interest on delinquent taxes and delinquent assessments shall be eight percent (8%) per annum for the year 2022 except when the total delinquency exceeds \$1,500.00, the interest rate shall be eighteen percent (18%) per annum on the portion in excess of \$1,500.00 and shall remain at eighteen percent (18%) (even if the amount is below \$1,500.00) until the account becomes current; and

BE IT FURTHER RESOLVED, that an additional penalty of six percent (6%) of the amount of the delinquency in excess of \$10,000.000 including taxes, assessments and sewer charges be charged to a taxpayer who fails to pay the delinquency prior to the end of the fiscal year.

BE IT FURTHER RESOLVED, that a charge of \$25.00 will be collected for the issuance of a Certificate of Redemption.

RESOLUTION NUMBER 11-22

A RESOLUTION ESTABLISHING A GRACE PERIOD FOR PAYMENT OF SEWER SERVICES AND SETTING THE RATE OF INTEREST ON DELINQUENT SEWER SERVICES FOR THE YEAR 2022

WHEREAS, the Borough of Medford Lakes has determined that it is desirable for taxpayer to be permitted a grace period for the payment of sewer services; and

WHEREAS, NJSA 40:14A-21 provides that the Governing Body may establish a grace period and fix the rate of interest to be charged; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, that no interest shall be charged on sewer services which are paid within ten (10) days of the date on which they become due, but interest shall be paid from the date due on all sewer services which are paid more than ten (10) days after they become due; and

BE IT FURTHER RESOLVED, that the rate of interest on delinquent sewer services shall be eighteen percent (18%) per annum for the year 2022; and

BE IT FURTHER RESOLVED, that an additional penalty of six percent (6%) of the amount of the delinquency in excess of \$10,000.000 including taxes, assessments and sewer charges be charged to a taxpayer who fails to pay the delinquency prior to the end of the fiscal year.

RESOLUTION NUMBER 12-22

**A RESOLUTION AUTHORIZING THE TAX COLLECTOR
TO REFUND OR TO APPLY CREDITS FOR TAXES**

WHEREAS, there are taxpayers of the Borough of Medford Lakes who are due to receive refunds without interest for duplicate tax payments; and

WHEREAS, there are taxpayers of the Borough of Medford Lakes who are due to receive refunds with five percent (5%) interest resulting from judgments by the Burlington County Board of Taxation pursuant to N.J.S.A. 54:3-27.2.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, that the Borough of Medford Lakes Tax Collector be and hereby is authorized with the concurrence of the Chief Financial Officer to make such refunds or to apply such credits at their discretion.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector and CFO for their records.

RESOLUTION NUMBER 13-22

**A RESOLUTION AUTHORIZING THE ISSUANCE OF
DUPLICATE TAX SALE CERTIFICATE PURSUANT TO CHAPTER 99 OF
THE PUBLIC LAWS OF 1997 AND SETTING A FEE**

WHEREAS, the Tax Collector of this municipality has previously issued a tax sale certificate covering a premises commonly known and referred to with a block and lot number as set out in the municipal tax map; and

WHEREAS, the purchaser of the aforesaid tax sale certificate has indicated to the Tax Collector that they have lost or otherwise misplaced the original tax sale certificate and have duly filed the appropriate Affidavit of Loss with the Tax Collector.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, that the Tax Collector of the municipality be and is hereby authorized, upon receipt of the appropriately executed and notarized Loss Affidavit and the payment of a fee of \$100.00 per certificate, to issue an appropriate duplicate tax sale certificate to the said purchaser covering the certificate lost as previously described all in accordance with the requirements of Chapter 99 of Public Laws of 1997.

BE IT FURTHER RESOLVED, that a copy of this resolution and the Loss Affidavit be attached to the duplicate certificate to be issued to said purchaser and that said duplicate certificate shall be stamped or otherwise have imprinted upon it the word "DUPLICATE" as required by law.

RESOLUTION NUMBER 14-22

**A RESOLUTION ESTABLISHING A FEE FOR MAILING OF TAX NOTICES
IN LIEU OF ANY TWO PUBLICATIONS**

WHEREAS, N.J.S.A. 54:5-26 states that a notice of Tax Sale be published in a newspaper circulated within the municipality once in each of the four preceding calendar weeks prior to the week of the sale; and

WHEREAS, N.J.S.A. 54:5-26 allows in lieu of any two publications notice to the property owner, person or entity entitled by direct or certified mail is allowed; and

WHEREAS, the cost for such notice shall be added to the cost of the sale in addition to those provided in R.S. 54:5-38.

THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey hereby authorizes the Tax Collector to charge a \$25.00 fee for each set of notices mailed for a particular property pursuant to N.J.S.A. 54:5-26.

RESOLUTION NUMBER 15-22

A RESOLUTION CREATING A CHANGE FUND FOR THE POLICE DEPARTMENT TO PROCESS REQUESTS FOR REPORTS

Whereas, certain funds are collected by the Police Department for copies of police reports, accident reports, etc; and

Whereas, the Police Department needs a change fund on hand to make change when needed.

Now, Therefore Be It Resolved, by the Mayor and Council of the Borough of Medford Lakes that a change fund in the amount of \$50.00 is authorized to be used by the Borough Police Department.

RESOLUTION NUMBER 16-22

A RESOLUTION OF THE BOROUGH OF MEDFORD LAKES, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE CERTIFIED MUNICIPAL FINANCE OFFICER (CMFO) TO PAY CERTAIN CLAIMS BETWEEN MEETINGS OF THE GOVERNING BODY

WHEREAS, N.J.S.A. 40A:5-17 provides that the governing body may, by resolution, designate one person who may approve claims between meetings of the governing body; and

WHEREAS, the Borough has specified the designee as the Certified Municipal Financial Officer (CFO) as the person authorized to pay these claims and present them to the governing body at its next meeting for ratification, except that, prior to being paid, such vouchers shall be brought to the attention of the CFO, Borough Manager and the Administration Committee of Borough Council for their approval; and

WHEREAS, in order for a claim to be paid a purchase order must be presented in accordance with the Purchasing Policy of the Borough of Medford Lakes and approved by the Certified Municipal Finance Officer, Borough Manager and the Administration Committee of Borough Council. The claim shall be paid by a check drawn on the municipality, signed by the authorized signers designated by Resolution of the Borough of Medford Lakes but in no instance shall a check be issued in this manner without one signature being that of a governing body member.

NOW, THEREFORE BE IT RESOLVED that the following claims may be processed and paid between meetings of the governing body:

1. Statutory payments
 2. Utility payments
 3. Insurance payments
 4. Installment payments of authorized debt
 5. Contractual payments as prescribed in an approved contract
-

RESOLUTION NUMBER 17-22

A RESOLUTION AUTHORIZING THE ASSESSOR TO EXECUTE STIPULATIONS OF SETTLEMENT AND FILE ASSESSOR APPEALS.

WHEREAS, Statutory provision is made for the review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of the Tax Rate; and

WHEREAS, changes in property ownership at times necessitates adjustment to the Veteran and/or Senior Citizens deductions allowed on the assessment list; and

WHEREAS, responsibility for maintenance and correction of the assessment list rests with the local Assessor subject to Laws and Regulations.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Medford Lakes Council, County of Burlington, State of New Jersey, that the Assessor, fulfilling the duties and requirements of his office, be authorized to file with the Burlington County Board of Taxation such Appeals as may be necessary to maintain accuracy and equality in the assessment list of the Borough of Medford Lakes.

BE IT FURTHER RESOLVED, that the Assessor is hereby authorized to execute stipulations of settlement on behalf of the Municipality.

BE IT FURTHER RESOLVED, that a certified copy of this resolution accompany any Appeal filed by the Assessor with the Burlington County Board of Taxation.

RESOLUTION NUMBER 18-22

A RESOLUTION APPOINTING A FIRE OFFICIAL FOR 2022

WHEREAS, N.J.A.C. 5:71 – 3.2 (a) provides for the certification and appointment of a Fire Official; and
WHEREAS, N.J.A.C. 5:71 – 3.2 (a) requires that Fire Officials be certified by the State of New Jersey; and
WHEREAS, N.J.A.C. 5:71 – 3.2 (a) outlines the duties of the Fire Official including the inspection of life hazard uses.

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey that Craig Farnsworth, II, Fire Official #139530 is hereby appointed as the Fire Official for calendar year 2022.

RESOLUTION NUMBER 19-22

A RESOLUTION APPOINTING CROSSING GUARDS FOR 2022

WHEREAS, it is the desire of the Borough to utilize Crossing Guards to assist in the safe movement of our children and other residents as they cross identified Borough crosswalks during School hours; and

WHEREAS, the New Jersey State Statute governing Crossing Guards requires that they be appointed each year; and

WHEREAS, it is the desire of the Borough Council to appoint qualified individuals to fill the position of Crossing Guard; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the BOROUGH OF MEDFORD LAKES that the following appointment(s) be made as Crossing Guards:

<u>Appointee</u>	<u>Class Designation</u>	<u>Commencement of Term</u>	<u>Expiration of Term</u>
Diane Albrecht	Crossing Guard	January 1, 2022	December 31, 2022
Janet Dwier	Crossing Guard	January 1, 2022	December 31, 2022
Larry Wolf	Crossing Guard	January 1, 2022	December 31, 2022
Suzanne O'Connor	Crossing Guard	January 1, 2022	December 31, 2022
Lou Potter	Crossing Guard	January 1, 2022	December 31, 2022
Bruce Marchitello	Crossing Guard	January 1, 2022	December 31, 2022
Fran Gaysek	Crossing Guard	January 1, 2022	December 31, 2022
Charles Streichert	Crossing Guard	January 1, 2022	December 31, 2022
Norton Druger	Crossing Guard	January 1, 2022	December 31, 2022
Barbara Gregory	Crossing Guard	January 1, 2022	December 31, 2022
Joseph Sorino	Crossing Guard	January 1, 2022	December 31, 2022
Kathleen Gerber	Crossing Guard	January 1, 2022	December 31, 2022
Leslie Laporte	Crossing Guard	January 1, 2022	December 31, 2022
David Wingert	Crossing Guard	January 1, 2022	December 31, 2022
Dayna Sneft	Crossing Guard	January 1, 2022	December 31, 2022
Susanne Syben-Moscicki	Crossing Guard	January 1, 2022	December 31, 2022

RESOLUTION NUMBER 20-22

A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A CY2022 TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 requires the Governing Body to make appropriations to provide for the period between January 1, 2022 and the adoption of the Budget; and

WHEREAS, the total appropriation shall not exceed 26.25 % of the total of the appropriations for the preceding fiscal year, less the appropriations for interest and debt redemption charges capital improvement fund and public assistance.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, that the attached appropriations constitute the CY2022 Temporary Budget for the Borough of Medford Lakes:

RESOLUTION NUMBER 21-22

APPOINTMENT OF DEPUTY MUNICIPAL CLERK

WHEREAS, there exists a need for a Deputy Municipal Clerk in order to serve in the absence of the Municipal Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, New Jersey as follows:

1. Dr. Robert J. Burton is hereby appointed Deputy Clerk for the Borough of Medford Lakes, for the term commencing January 1, 2022 and ending December 31, 2022.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller			X			
Councilwoman Dr. Gail A. Caputo	X		X			
Councilman William R. Fields			X			
Councilman Dennis P. O’Neill		X	X			

RESOLUTIONS

Councilman Fields introduced Resolution Number 22-22, seconded by Deputy Mayor Miller

RESOLUTION NUMBER 22-22

A RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT FOR AUDITOR

WHEREAS, the Borough of Medford Lakes has a need to acquire a Municipal Auditor pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough of Medford Lakes has solicited proposals for professional services through a Fair and Open Process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Inverso & Stewart has completed and submitted a Business Entity Disclosure Certification which certifies that Inverso & Stewart has not made any reportable contributions to a political or candidate committee in the Borough of Medford Lakes in the previous one year, and that the contract will prohibit Inverso & Stewart from making any reportable contributions through the term of the contract; and

WHEREAS, the Certification of Available Funds has been met in accordance with N.J.A.C. 5:30-5.3 through 5.5 and is based on a yearly retainer dollar value of this contract in the amount of \$30,000 from the CY2022 General Operating Fund – Finance & Administrative Auditing Services– Account #2-01-20-130-264 and CY2022 Wastewater General Operating Fund – Auditing Services – Account #2-07-55-501-264.

WHEREAS, there exists in the Borough of Medford Lakes a need for a Municipal Auditor to perform Auditing services for the Borough in connection with the preparation of the annual audit and financial statements; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the BOROUGH OF MEDFORD LAKES that a professional services contract for “Borough Auditor” is awarded to:

1. Robert P. Inverso, C.P.A., R.M.A., P.S.A. of Inverso & Stewart, LLC, 651 Route 73 North, Suite 402, Marlton, NJ 08053
2. The agreed to contract attached shall be for the period of 1/1/22 to 12/31/22.
3. The Clerk shall publish once in the Official Newspaper a legal notice stating the nature, duration, type of service and amount of contract.

4. The Business Disclosure Entity Certification and the Determination of value be placed on file with this resolution.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller		X	X			
Councilwoman Dr. Gail A. Caputo			X			
Councilman William R. Fields	X		X			
Councilman Dennis P. O’Neill			X			

Councilwoman Caputo introduced Resolution Number 23-22, seconded by Councilman O’Neill

RESOLUTION NUMBER 23-22

A RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT FOR BOND COUNSEL

WHEREAS, the Borough of Medford Lakes has a need to acquire Bond Counsel pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough of Medford Lakes has solicited proposals for professional services through a Fair and Open Process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Raymond Coleman Heinold, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Raymond Coleman Heinold, LLP has not made any reportable contributions to a political or candidate committee in the Borough of Medford Lakes in the previous one year, and that the contract will prohibit Raymond Coleman Heinold, LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Borough of Medford Lakes is empowered under N.J.S.A. 40A: 11-2(6) to retain and engage Bond Counsel; and

WHEREAS, the Certification of Available Funds has been met in accordance with N.J.A.C. 5:30-5.3 through 5.5 and is based on a dollar value of this contract in the amount of \$175 per hour from the CY2022 General Operating Fund – Finance & Administrative Other Expenses– Account #2-01-20-130-201.

WHEREAS, the Contract shall be active for the period of January 1, 2022 until December 31, 2022; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the BOROUGH OF MEDFORD LAKES that a professional services contract for “Bond Counsel” is awarded to:

1. Mr. Thomas J. Coleman, III, of Raymond Coleman Heinold, LLP, 325 New Albany Road, Moorestown, NJ 08057
2. The agreed to contract attached shall be for the period of 1/1/22 to 12/31/22.
3. The Clerk shall publish once in the Official Newspaper a legal notice stating the nature, duration, type of service and amount of contract.

4. The Business Disclosure Entity Certification and the Determination of value be placed on file with this resolution.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller			X			
Councilwoman Dr. Gail A. Caputo	X		X			
Councilman William R. Fields			X			
Councilman Dennis P. O’Neill		X	X			

Deputy Mayor Miller introduced Resolution Number 24-22, seconded by Councilwoman Caputo

RESOLUTION NUMBER 24-22

**A RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT FOR
A MUNICIPAL SOLICITOR FOR CALENDAR YEAR 2022**

WHEREAS, there exists a need for a Municipal Solicitor; and

WHEREAS, the Borough of Medford Lakes has solicited proposals for professional services through a Fair and Open Process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Borough of Medford Lakes has a need to acquire a Municipal Solicitor pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Douglas L. Heinold, Esq. will complete and submit a Business Entity Disclosure Certification which certifies that Douglas L. Heinold, Esq. has not made any reportable contributions to a political or candidate committee in the Borough of Medford Lakes in the previous one year, and that the contract will prohibit Douglas L. Heinold, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the Certification of Available Funds has been met in accordance with N.J.A.C. 5:30-5.3 through 5.5 and is based on a yearly retainer dollar value of this contract in the amount of \$34,500 from the CY2022 General Operating Expenses – Legal Service Fees – Account #2-01-20-155-240 and CY2022 Wastewater General Operating Fund – Legal Expenses – Account #2-07-55-501-240.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the BOROUGH OF MEDFORD LAKES that a professional services contract for “Borough Solicitor” is awarded to:

1. Douglas L. Heinold, Esq. of Raymond Coleman Heinold, LLP 325 New Albany Road, Moorestown, NJ 08057.
2. The agreed to contract attached shall be for the period of 1/1/22 to 12/31/22.
3. The Clerk shall publish once in the Official Newspaper a legal notice stating the nature, duration, type of service and amount of contract.

4. The Business Disclosure Entity Certification and the Determination of value be placed on file with this resolution.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller	X		X			
Councilwoman Dr. Gail A. Caputo		X	X			
Councilman William R. Fields			X			
Councilman Dennis P. O'Neill			X			

Councilman O'Neill introduced Resolution Number 25-22, seconded by Councilwoman Caputo

RESOLUTION NUMBER 25-22

A RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT FOR PROSECUTOR

WHEREAS, the Borough of Medford Lakes has a need to acquire a Municipal Prosecutor pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough of Medford Lakes has solicited proposals for professional services through a Fair and Open Process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the value of the acquisition may exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, **Martin J. Buckley, Esq.** has completed and submitted a Business Entity Disclosure Certification which certifies that **Martin J. Buckley, Esq. of Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors, PC** has not made any reportable contributions to a political or candidate committee in the Borough of Medford Lakes in the previous year, and that the contract will prohibit **Martin J. Buckley, Esq. of Dasti, Murphy, McGuckin, Ulaky, Kputsouris & Connors, PC** from making any reportable contributions through the term of the contract; and

WHEREAS, the Certification of Available Funds has been met in accordance with N.J.A.C. 5:30-5.3 through 5.5 and is based on a per session dollar value of this contract in the amount of \$165.00 per hour from the CY2022 General Operating Fund – Prosecutor Regular Salaries & Wages – Account #2-01-25-275-101.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the BOROUGH OF MEDFORD LAKES that a professional services contract for “Borough Prosecutor” is awarded to:

1. Martin J. Buckley, Esq. of Dasti, Murphy, McGuckin, Ulaky, Kputsouris & Connors, PC, 620 West Lacey Road, P.O. Box 1057, Forked River, NJ 08731
2. The agreed to contract attached shall be for the period of 1/1/22 to 12/31/22.
3. The Clerk shall publish once in the Official Newspaper a legal notice stating the nature, duration, type of service and amount of contract.

4. The Business Disclosure Entity Certification and the Determination of value be placed on file with this resolution.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller			X			
Councilwoman Dr. Gail A. Caputo		X	X			
Councilman William R. Fields			X			
Councilman Dennis P. O’Neill	X		X			

Councilman O’Neill introduced Resolution Number 26-22, seconded by Councilwoman Caputo

RESOLUTION NUMBER 26-22

A RESOLUTION APPOINTING A PUBLIC DEFENDER FOR 2022

WHEREAS, the Borough of Medford Lakes has a need to acquire a Public Defender pursuant to the provisions of N.J.S.A. 40A: 11-2(6); and

WHEREAS, the Borough of Medford Lakes has solicited proposals for professional services through a Fair and Open Process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the anticipated term of this contract is for one year ending December 31, 2022; and

WHEREAS, the Certification of Available Funds has been met in accordance with N.J.A.C. 5:30-5.3 through 5.5 and is based on a dollar value of this contract in the amount of \$475 per session from the CY2022 General Operating Expenses – Public Defender Salary – Account #2-01-43-495-101.

WHEREAS, Timothy S. Farrow, Esq. will complete and submit a Business Entity Disclosure Certification which certifies that Timothy S. Farrow, Esq. has not made any reportable contributions to a political or candidate committee in the Borough of Medford Lakes in the previous one year, and that the contract will prohibit Timothy S. Farrow, Esq. from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the BOROUGH OF MEDFORD LAKES that a professional services contract for “Borough Public Defender” is awarded to:

1. Timothy S. Farrow, Esq., of Domers, Bonamassa & Hynes, P.C., Four Greentree Centre, 601 Route 73 North, Suite 105, Marlton, NJ 08053.
2. The agreed to contract attached shall be for the period of 1/1/22 to 12/31/22.
3. The Clerk shall publish once in the Official Newspaper a legal notice stating the nature, duration, type of service and amount of contract.
4. The Business Disclosure Entity Certification and the Determination of value be placed on file with this resolution.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller			X			
Councilwoman Dr. Gail A. Caputo		X	X			
Councilman William R. Fields			X			
Councilman Dennis P. O’Neill	X		X			

Councilwoman Caputo introduced Resolution Number 27-22, seconded by Councilman O’Neill

RESOLUTION NUMBER 27-22

**A RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT TO THE
CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Borough of Medford Lakes has a need to acquire a Risk Management Consultant pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough of Medford Lakes has solicited proposals for professional services through a Fair and Open Process pursuant to N.J.S.A. 19:44A-20.4 et seq. and Chapter 9 of the Borough Code; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Conner Strong & Buckelew Companies, LLC, has completed and submitted a Business Entity Disclosure Certification which certifies that Conner Strong & Buckelew Companies, LLC, has not made any reportable contributions to a political or candidate committee in the Borough of Medford Lakes in the previous one year, and that the contract will prohibit Conner Strong & Buckelew Companies, LLC, from making any reportable contributions through the term of the contract; and

WHEREAS, the Governing Body of Medford Lakes Borough has resolved to join Camden County Municipal Joint Insurance Fund, a self-insurance pooling fund, following a detailed analysis; and

WHEREAS, the Bylaws of said Fund permit each municipality to appoint a RISK MANGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws; and

WHEREAS, the Certification of Available Funds has been met in accordance with N.J.A.C. 5:30-5.3 through 5.5 and is based on a dollar value of this contract in the amount equal to 6% of the Borough’s Fund Assessment from the CY2022 General Operating Expenses – Insurance Liability – Account #2-01-23-210-000.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the BOROUGH OF MEDFORD LAKES that a professional services contract for Risk Management Consultant in accordance with 40A: 11-5 is awarded to Michael C. Avalone, CIC, CRM of Conner Strong & Buckelew Companies, LLC, 231 Main Street, Toms River, NJ 08753.

1. The agreed to contract attached shall be for the period of 1/1/22 to 12/31/22.
2. The Clerk shall publish once in the Official Newspaper a legal notice stating the nature, duration, type of service and amount of contract.
3. The Business Disclosure Entity Certification and the Determination of value be placed on file with this resolution.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller			X			
Councilwoman Dr. Gail A. Caputo	X		X			
Councilman William R. Fields			X			
Councilman Dennis P. O’Neill		X	X			

Councilwoman Caputo introduced Resolution Number 28-22, seconded by Councilman O’Neill

RESOLUTION NUMBER 28-22

**A RESOLUTION AWARDING CONTRACTS FOR PROFESSIONAL SERVICES
FOR SPECIAL PROJECTS ARCHITECTS**

WHEREAS, the Borough of Medford Lakes has a need to acquire Special Project Architects pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough of Medford Lakes has solicited proposals for professional services through a Fair and Open Process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the value of the acquisition may exceed \$17,500; and

WHEREAS, the anticipated terms of these contracts are one (1) year; and

WHEREAS, the following firms have completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Borough of Medford Lakes in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Certification of Available Funds has been met in accordance with N.J.A.C. 5:30-5.3 through 5.5 and is based on a dollar value of this contract in the amount to be determined by each contract awarded, pursuant to the fees identified in their proposal, listed in the awarding Resolution and from the CY2022 General Capital Fund – Public Works Building Construction – Account #C-04-55-920-001.

WHEREAS, there exists in the Borough of Medford Lakes a need for Special Project Architects to perform services for the Borough in connection with Public Works and Fire House issues.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, New Jersey that the following are hereby awarded contracts for Special Projects Architects:

1. Joseph F. McKernan Jr. Architects and Associates, LLC, 100 Dobbs Lane, Suite 204, Cherry Hill, NJ 08034
 2. The agreed to contract attached shall be for the period of 1/1/22 to 12/31/22.
 3. The Clerk shall publish once in the Official Newspaper a legal notice stating the nature, duration, type of and amount of contract.
 4. The Business Disclosure Entity Certification and the Determination of value be placed on file with this resolution.
-

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller			X			
Councilwoman Dr. Gail A. Caputo	X		X			
Councilman William R. Fields			X			
Councilman Dennis P. O’Neill		X	X			

Councilman O’Neill introduced Resolution Number 29-22, seconded by Councilwoman Caputo

RESOLUTION NUMBER 29-22

A RESOLUTION AWARDING CONTRACTS FOR PROFESSIONAL SERVICES FOR A SPECIAL PROJECTS ENGINEER

WHEREAS, the Borough of Medford Lakes has a need to acquire Special Project Engineers pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough of Medford Lakes has solicited proposals for professional services through a Fair and Open Process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the value of the acquisition may exceed \$17,500; and

WHEREAS, the anticipated terms of these contracts are one (1) year; and

WHEREAS, the following firms have completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Borough of Medford Lakes in the previous one year, and that the contract will prohibit Environmental Resolutions, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the Certification of Available Funds has been met in accordance with N.J.A.C. 5:30-5.3 through 5.5 and is based on a dollar value of this contract in the amount to be determined by each contract awarded, pursuant to their proposed fee schedule, listed in the awarding Resolution and from the CY2022 General Operating Fund – Engineering Fees– Account #2-01-20-165-244 and CY2022 Wastewater General Operating Fund – Engineering Fees – Account #2-07-55-501-244.

WHEREAS, there exists in the Borough of Medford Lakes a need for Special Project Engineers to perform engineering services for the Borough in connection with Roadway, Wastewater, Dams and Drainage issues.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, New Jersey that the following are hereby awarded contracts for Special Projects Engineer:

1. Environmental Resolutions, 815 East Gate Drive, Suite 103, Mt. Laurel, New Jersey 08054
2. The agreed to contract attached shall be for the period of 1/1/22 to 12/31/22.
3. The Clerk shall publish once in the Official Newspaper a legal notice stating the nature, duration, type of and amount of contract.
4. The Business Disclosure Entity Certification and the Determination of value be placed on file with this resolution.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller			X			
Councilwoman Dr. Gail A. Caputo		X	X			
Councilman William R. Fields			X			
Councilman Dennis P. O’Neill	X		X			

Councilman O’Neill introduced Resolution Number 30-22, seconded by Councilwoman Caputo

RESOLUTION NUMBER 30-22

A RESOLUTION APPOINTING AN ALTERNATE MEMBER TO THE PLANNING BOARD AND RELISTING CURRENT MEMBERS TO THE PLANNING BOARD

WHEREAS, pursuant to the provisions of N.J.S.A. 40:55D-23 the Borough has a need to fill an unexpired Alternate II member vacancy on the Planning Board; and

WHEREAS, the Mayor appoints the Class I and Class II members, and the governing body appoints Class III, Class IV and Alternate Members; and

WHEREAS, the governing body has received numerous Citizen Leadership Forms to include an application from Daniel J. Nixon.

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey that Daniel J. Nixon is hereby appointed to serve an unexpired term as an Alternate II member, Steve Bruder and Jeff West are reappointed as Class IV members, James Vogdes is reappointed from an Alternate I member to a Class IV member, David H Dugan, III is reappointed from an Alternate II member to an Alternate I member and the current members are relisted:

1. Class I (Mayor’s Designee) – Mayor Tom Cranston – Exp. 06/30/22
2. Class II (Municipal Employee) – David Crane – Exp. 6/30/22
3. Class III (Council Representative) – Councilman William R. Fields – Exp. 6/30/22
4. Class IV (Regular Member) – Mike Keating – Exp. 12/31/22

5. Class IV (Regular Member) – Thomas Bintliff – Exp. 12/31/24
6. Class IV (Regular Member) – Karen Schneider – Exp. 12/31/22
7. **Class IV (Regular Member) – Steve Bruder – Exp. 12/31/25**
8. **Class IV (Regular Member) – Jeff West – Exp. 12/31/25**
9. Class IV (Regular Member) – James Vogdes – Exp. 12/31/25
10. **Alternate I Member – David H. Dugan, III – 12/31/22**
11. **Alternate II Member – Daniel J. Nixon– 12/31/23**

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller			X			
Councilwoman Dr. Gail A. Caputo		X	X			
Councilman William R. Fields			X			
Councilman Dennis P. O’Neill	X		X			

Councilwoman Caputo introduced Resolution Number 31-22, seconded by Councilman O’Neill

RESOLUTION NUMBER 31-22

A RESOLUTION AUTHORIZING THE BOROUGH OF MEDFORD LAKES, COUNTY OF BURLINGTON, STATE OF NEW JERSEY THROUGH THE MEDFORD LAKES POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE MEDFORD LAKES POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

WHEREAS, the **UNITED STATES CONGRESS** authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program (the 1033 “Program”) to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (“LEAs”); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling and upkeep of the property and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrolled in, and the acquisition of any property through the 1033 Program.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, New Jersey that the Medford Lakes Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year from January 1, 2022 to December 31, 2022.

BE IT FURTHER RESOLVED that the Medford Lakes Police Department is hereby authorized to acquire items of non-controlled property designated “DEMIL A,” which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of non-military nature identified by the Medford Lakes Police Department, if it shall become available within the period of time for which this Resolution authorizes, based on the needs of the Medford Lakes Police Department, without restriction; and

BE IT FURTHER RESOLVED that the Medford Lakes Police Department is hereby authorized to acquire the following “DEMIL B through Q” property, if it shall become available within the period of time for which this Resolution authorizes; and

BE IT FURTHER RESOLVED that the property available through the Program, “DEMIL A through Q” is attached hereto; and

BE IT FURTHER RESOLVED that the Medford Lakes Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Medford Lakes Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately and shall be valid to authorize requests to acquire (1) “DEMIL A” property that may be made available through the 1033 Program and (2) “DEMIL B through Q” property both of which that may be made available through the 1033 Program during the time period for which this Resolution authorizes, with program participation and all property request authorization terminating on December 31, 2022.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller			X			
Councilwoman Dr. Gail A. Caputo	X		X			
Councilman William R. Fields			X			
Councilman Dennis P. O’Neill		X	X			

Councilman O’Neill introduced Resolution Number 32-22, seconded by Councilwoman Caputo

RESOLUTION NUMBER 32-22

A RESOLUTION APPOINTING A MUNICIPAL COURT JUDGE

WHEREAS, the current Municipal Court Judge term expired on December 31, 2021; and

WHEREAS, the Borough of Medford Lakes desires to re-appoint Peter C. Lange, Jr., Esquire as Municipal Court Judge; and

WHEREAS, Peter C. Lange, Jr., Esquire is qualified to serve as Municipal Court Judge and has served the municipality as the Municipal Court Judge since 2013; and

WHEREAS, the term for said office is established by N.J.S.A 2B:12-4.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford lakes, County of Burlington, State of New Jersey, that Peter C. Lange, Jr., Esquire, be and is hereby appointed as Municipal Court Judge for the Borough of Medford Lakes for a three (3) year term commencing January 1, 2022 and terminating December 31, 2024; and

BE IT FURTHER RESOLVED, the salary for same shall be set by the Municipal Salary Ordinance. The Salary shall cover twelve-(12) court sessions per year and any additional Court Sessions that may be required to properly administrate the Municipal Court.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller			X			
Councilwoman Dr. Gail A. Caputo		X	X			
Councilman William R. Fields			X			
Councilman Dennis P. O'Neill	X		X			

Councilman Fields introduced Resolution Number 33-22, seconded by Deputy Mayor Miller.

RESOLUTION NUMBER 33-22

**A RESOLUTION AUTHORIZING APPOINTMENT OF DEPUTY COURT ADMINISTRATORS
PURSUANT TO N.J.S.A. 2B:12-10**

WHEREAS, there exists a need for a Deputy Court Administrator in order to serve in the absence of the Certified Municipal Court Administrator pursuant to N.J.S.A. 2B:12-10.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, New Jersey as follows:

1. Lena Creer is hereby appointed Deputy Court Administrator for the Borough of Medford Lakes, for the term commencing January 1, 2022 and ending December 31, 2022.
2. The salary for this position shall be set forth by the Municipal Salary ordinance.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller		X	X			
Councilwoman Dr. Gail A. Caputo			X			
Councilman William R. Fields	X		X			
Councilman Dennis P. O'Neill			X			

Deputy Mayor Miller introduced Resolution Number 34-22, seconded by Councilman O'Neill

RESOLUTION NUMBER 34-22

A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH THE MEDFORD LAKES POLICE OFFICERS ASSOCIATION

WHEREAS, the **Borough of Medford Lakes** wishes to enter into a Collective Bargaining Agreement for the years 2022, 2023, 2024 and 2025, with the Medford Lakes Police Officers Association for services to be rendered within its own jurisdiction; and

WHEREAS, the parties deem it appropriate to enter into a Collective Bargaining Agreement for the years 2022, 2023, 2024 and 2025, to provide such services as outlined in said Agreement, copies of which are on file with the Borough Clerk;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey as follows:

- 1. The Mayor and Clerk are hereby authorized to execute a contract between the Borough of Medford Lakes and the Medford Lakes Police Officers Association for the years 2022, 2023, 2024 and 2025.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller	X		X			
Councilwoman Dr. Gail A. Caputo			X			
Councilman William R. Fields			X			
Councilman Dennis P. O'Neill		X	X			

Councilman O'Neill introduced Resolution Number 35-22, seconded by Councilwoman Caputo

RESOLUTION NUMBER 35-22

A RESOLUTION MEMORIALIZING APPOINTMENTS TO MEMBERSHIP ON THE HISTORIC COMMISSION

WHEREAS, the Historic Commission has two (2) expiring terms and (2) vacancy's; and

WHEREAS, the Mayor is charged with appointing the members to this commission; and

WHEREAS, two (2) of the current members whose term is expiring are seeking re-appointment; and

WHEREAS, numerous letters of interest have been received from qualified residents; and

WHEREAS, the Mayor would like to re-appoint two (2) members, appoint a new member and re-list all members and Class Designation as detailed below to include serving unexpired terms due to vacancies.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the BOROUGH OF MEDFORD LAKES that the following appointments by the Mayor be memorialized:

<u>Appointee</u>	<u>Class Designation</u>	<u>Commencement of Term</u>	<u>Expiration of Term</u>
Brad Barker	A	January 1, 2022	December 31, 2025
Mike Dzwil	B	January 1, 2022	December 31, 2025
Russell Trice	C	January 1, 2022	December 31, 2025
Danielle Byrne	C	January 1, 2019	December 31, 2022
Shawn Collins	A	January 1, 2021	December 31, 2023
Daniel Nixon	Alternate I	January 1, 2022	December 31, 2023
Vacant	Alternate II	-----	-----

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller			X			
Councilwoman Dr. Gail A. Caputo		X	X			
Councilman William R. Fields			X			
Councilman Dennis P. O'Neill	X		X			

Councilwoman Caputo introduced Resolution Number 36-22, seconded by Councilman O'Neill

RESOLUTION NUMBER 36-22

A RESOLUTION AWARDED A CONTRACT FOR PROFESSIONAL SERVICES RELATED TO UPPER/LOWER AETNA DAM INSPECTION SERVICES

WHEREAS, the Borough of Medford Lakes has a need to acquire a Special Project Engineer; and

WHEREAS, the Borough of Medford Lakes has solicited proposals for professional services through a Fair and Open Process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, Environmental Resolutions Inc. has submitted a proposal (attached) and is identified as a qualified Special Project Engineer in accordance with Borough of Medford Lakes Resolution Number 29-22; and

WHEREAS, the Certification of Available Funds has been met in accordance with N.J.A.C. 5:30-5.3 through 5.5 and is based on a dollar value of this contract in the amount not to exceed \$4,500.00 and from the CY22 Current Fund – Engineering Fees – Account(s) #2-01-20-165-244.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey hereby awards a contract NTE \$4,500.00 to, Environmental Resolutions, Inc., 815 East Gate Drive, Suite 103, Mt. Laurel, NJ 08054 for General Engineering Services related to Upper/Lower Aetna Dam Inspection Services in accordance with their proposal dated December 10, 2021 attached hereto and made part of.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain

Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller			X			
Councilwoman Dr. Gail A. Caputo	X		X			
Councilman William R. Fields			X			
Councilman Dennis P. O'Neill		X	X			

Deputy Mayor Miller introduced Resolution Number 37-22, seconded by Councilwoman Caputo

RESOLUTION NUMBER 37-22

A RESOLUTION APPROVING FINAL REIMBURSEMENT AND ACCEPTANCE OF WORK FOR THE 2015 & 2020 BURLINGTON COUNTY PARK DEVELOPMENT GRANT

WHEREAS, the Borough of Medford Lakes did receive from the County of Burlington, in the State of New Jersey a 2015 Municipal Park Development Grant in the amount of \$35,000.00 for the improvement of Aetna Way/Jackson Park and a 2020 Municipal Park Development Grant in the amount of \$55,000.00 for the improvement of the Ballinger Lake Park Improvements – Phase I; and

WHEREAS, the Borough has received an Engineer’s Certification for Project Completion; and

WHEREAS, all parties agree that the work has been performed in a workmanlike manner that is compliant with applicable requirements;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, that the projects associated with the 2015 and 2020 Burlington County Park Development Grants are complete.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller	X		X			
Councilwoman Dr. Gail A. Caputo		X	X			
Councilman William R. Fields			X			
Councilman Dennis P. O'Neill			X			

Councilwoman Caputo introduced Resolution Number 38-22, seconded by Deputy Mayor Miller.

RESOLUTION NUMBER 38-22

A RESOLUTION AUTHORIZING A STATE CONTRACT PURCHASE OF TWENTY-ONE PAIRS OF LEATHER FIRE BOOTS FOR THE FIRE DEPARTMENT

WHEREAS, the Medford Lakes Fire Department is in need of Fire Boots; and

WHEREAS, the Fire Chief has identified the requirements for this equipment and hereby recommends the purchase identified as State Contract #17-Fleet-00805; and

WHEREAS, the Certification of Available Funds has been met in accordance with N.J.A.C. 5:30-5.3 through 5.5 and is based on a dollar value of this contract in the amount not to exceed \$9,135.00 and from the CY22 General Capital Fund – Fire Equipment – Account(s) #C-04-55-968-002.

THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, as follows:

- The **BOROUGH OF MEDFORD LAKES** is hereby authorized to enter into a contract with **Continental Fire & Safety, 2740 Kuser Road, Hamilton, NJ 08691** for the purchase of Fire Equipment, as identified under State Contract #17-Fleet-00805.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller		X	X			
Councilwoman Dr. Gail A. Caputo	X		X			
Councilman William R. Fields			X			
Councilman Dennis P. O’Neill			X			

Councilwoman Caputo introduced Resolution Number 39-22, seconded by Councilman O’Neill

RESOLUTION NUMBER 39-22

**A RESOLUTION AUTHORIZING A STATE CONTRACT
PURCHASE OF TWENTY-ONE SETS OF COATS/PANTS FOR THE FIRE DEPARTMENT**

WHEREAS, the Medford Lakes Fire Department is in need of Fire Coats/Pants; and

WHEREAS, the Fire Chief has identified the requirements for this equipment and hereby recommends the purchase identified as State Contract #17-Fleet-00811; and

WHEREAS, the Certification of Available Funds has been met in accordance with N.J.A.C. 5:30-5.3 through 5.5 and is based on a dollar value of this contract in the amount not to exceed \$20,475.00 and from the CY22 General Capital Fund – Fire Equipment – Account(s) #C-04-55-968-002.

THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, as follows:

- The **BOROUGH OF MEDFORD LAKES** is hereby authorized to enter into a contract with **MidAtlantic Fire & Air, 1050 Weiser Street, Reading, PA 19601** for the purchase of Fire Equipment, as identified under State Contract #17-Fleet-00811.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			

Deputy Mayor Dr. Gary A. Miller			X			
Councilwoman Dr. Gail A. Caputo	X		X			
Councilman William R. Fields			X			
Councilman Dennis P. O’Neill		X	X			

Councilwoman Caputo introduced Resolution Number 40-22, seconded by Deputy Mayor Miller

RESOLUTION NUMBER 40-22

**A RESOLUTION AUTHORIZING A STATE CONTRACT
PURCHASE OF TWENTY-ONE PAIRS OF STATION/EMS BOOTS FOR THE FIRE DEPARTMENT**

WHEREAS, the Medford Lakes Fire Department is in need of Station/EMS Boots; and

WHEREAS, the Fire Chief has identified the requirements for this equipment and hereby recommends the purchase identified as State Contract #17-Fleet-00809; and

WHEREAS, the Certification of Available Funds has been met in accordance with N.J.A.C. 5:30-5.3 through 5.5 and is based on a dollar value of this contract in the amount not to exceed \$5,670.00 and from the CY22 General Capital Fund – Fire Equipment – Account(s) #C-04-55-968-002.

THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Medford Lakes, County of Burlington, State of New Jersey, as follows:

1. The **BOROUGH OF MEDFORD LAKES** is hereby authorized to enter into a contract with **MidAtlantic Fire & Air, 1050 Weiser Street, Reading, PA 19601** for the purchase of Fire Equipment, as identified under State Contract #17-Fleet-00809.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller		X	X			
Councilwoman Dr. Gail A. Caputo	X		X			
Councilman William R. Fields			X			
Councilman Dennis P. O’Neill			X			

Deputy Mayor Miller introduced Resolution Number 41-22, seconded by Councilwoman Caputo

RESOLUTION NUMBER 41-22

A RESOLUTION AUTHORIZING THE EXECUTION OF A RECYCLING AND SOLID WASTE SERVICES AGREEMENT WITH THE COUNTY OF BURLINGTON

WHEREAS, the Borough council is in receipt of an agreement with the County of Burlington which will provide for participation in the financed solid waste management and recycling system for the disposal or recycling of solid waste pursuant to the Burlington County District Solid Waste Management Plan; and

WHEREAS, the Borough Solicitor has found the agreement attached hereto and made part of to be proper and in order; and

WHEREAS, the Borough of Medford Lakes wishes to participate in this program

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Medford Lakes that the Mayor and Borough clerk are hereby authorized to execute said agreement in order to participate in the solid Waste Management and Recycling System of Burlington County.

BE IT FURTHER RESOLVED, certified copies of said Resolution be forwarded to the county of Burlington and Medford Lakes Public Works Superintendent.

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller	X		X			
Councilwoman Dr. Gail A. Caputo		X	X			
Councilman William R. Fields			X			
Councilman Dennis P. O'Neill			X			

Councilman O'Neill introduced Resolution Number 42-22, seconded by Councilman Fields

RESOLUTION NUMBER 42-22

A RESOLUTION AUTHORIZING CERTAIN BUDGETARY TRANSFERS FOR THE 2021 BUDGET

WHEREAS, The Governing Body of the Borough of Medford Lakes did adopt a budget for the year 2021 in accordance with the Municipal Budget Law (N.J.S.A 40A-4 et seq) ; and

WHEREAS, it has become necessary to transfer certain funds among the various line items as contained within the aforementioned adopted municipal budget; and

WHEREAS, N.J.S.A 40A:4-58 allows for the transfer of funds among line items of an adopted municipal budget during the last two months of the fiscal year and the first three months of the next.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Medford Lakes, New Jersey, that the Chief Financial Officer of the Borough of Medford Lakes is hereby authorized to make the transfers as listed below among the various line items in the 2021 Municipal Budget totaling \$13,520.00:

Account Title:	Transfer From:	Transfer Amount:	Transfer To:	Account Title:
1-01-20-155-200	Legal OE	\$9,000.00	Fire OE	1-01-25-265-200
1-01-26-305-273	Landfill Fees	\$3,500.00	Police OE (\$3,500)	1-01-25-240-200
1-01-23-210-000	Insurance Liability	\$1,020.00	Group Insurance Premium (\$200)	1-01-23-220-000
			Engineering Fees (\$340)	1-01-20-165-244

			Fire Incent Program (\$480)	1-01-25-265-228
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Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston			X			
Deputy Mayor Dr. Gary A. Miller			X			
Councilwoman Dr. Gail A. Caputo			X			
Councilman William R. Fields		X	X			
Councilman Dennis P. O’Neill	X		X			

REPORT(S)

Manager Burton commented on the stairs for the firehouse should be installed soon, Borough banking will be switching to Republic Bank soon and the Auditor has been in working on the Annual Financial Statement.

Clerk McIntosh commented on working on end-of-year/ new year licenses, permits, meetings, elections, etc. He verified with the governing body to cancel the January 26th meeting.

Substitute Solicitor Raymond thanked Council for the reappointment, he noted that the response filing to the Short-term Rental lawsuit will be filed soon and closeout procedures for the Easi Property are underway.

BILL LIST(S)

1. Dated January 18, 2022, with 102 Line Items, Total List Amount = \$1,117,908.41

Councilman Fields motioned approval of the Bill List(s), seconded by Mayor Cranston

Mayor Cranston called for the vote.

VOTE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mayor Thomas J. Cranston		X	X			
Deputy Mayor Dr. Gary A. Miller			X			
Councilwoman Dr. Gail A. Caputo			X			
Councilman William R. Fields	X		X			
Councilman Dennis P. O’Neill			X			

PUBLIC COMMENT #2

Mayor Cranston opened the meeting to public comment, hearing none he closed public comment.

Mayor Cranston motioned to adjourn, seconded by Councilman Fields.

Vote to adjourn:

Yeas –Cranston, Miller, Caputo, Fields, O’Neill

Nays – None

Meeting Adjourned