



Borough of Medford Lakes
1 Cabin Circle Medford Lakes, NJ 08055

BUREAU OF FIRE PREVENTION
Local Enforcement Agency (LEA) #03321

Application for Certificate of Smoke Alarm, Carbon
Monoxide Alarm and Portable Fire Extinguisher Compliance

Address: _____ Medford Lakes, NJ

Block: _____ Lot(s): _____

Owner: _____

Phone#: _____ Email: _____

Occupant: _____ ☐ Same as Owner

Phone#: _____ Email: _____

Authorized Sales Agent: _____

Sales Agent's Firm: _____

Phone#: _____ Email: _____

Settlement Date: _____

Fees

More than 10 Business Days Prior to Settlement: **\$50**

4-10 Business Days Prior to Settlement: **\$70**

Less than 4 Business Days Prior to Settlement: **\$125**

Re-Inspection: **\$35**

Fire Official will contact applicant once paid application is received.

Office Use Only

Payment Amount: _____ ☐ Cash ☐ Check #: _____

Date Received: _____ Received By: _____

Date Inspection Completed: _____

Certificate Issued: ☐ Pass ☐ Fail: _____
Reason for Failure

FIRE OFFICIAL

SIGNATURE

DATE

Borough of Medford Lakes Fire Department
10 Stokes Road Medford Lakes, NJ
(856) 316-8584 vincent.knott@mlfd371.org



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**Residential Resale Requirements for
One & Two Family Dwellings and R-2 Occupancies
CSACMAPFEC 5:70-2.3 (a)**

Requests should be submitted to the Borough Office more than ten business days prior to the settlement date to avoid additional fees. For questions contact the Fire Official (609) 316-8584 vincent.knott@mlfd371.org

Inspection Fee/Payment

Payable to the "Borough of Medford Lakes"

- More than 10 Business Days Prior to Settlement: **\$50**
- 4-10 Business Days Prior to Settlement: **\$70**
- Less than 4 Business Days Prior to Settlement: **\$125**
- Re-Inspection: **\$35**

Certificates are valid for 90 days

Inspection Checklist

House Numbers

- ☐ Numbers are numerical characters, contrasting color from the house, at least 4" high, permanently affixed to the house & visible from the street. *Light post or mailbox numbers are NOT acceptable.*

Smoke Alarms

- ☐ Smoke alarm located on **every level** of dwelling
- ☐ Basement level alarm is located at bottom of stairwell, at ceiling level (not between joists)
- ☐ Bedroom hallway alarms **MUST** be within ten feet of **ALL** bedroom doors
- ☐ Smoke alarms located on ceiling of **every** bedroom (Homes Built 1991 to present)
- ☐ Electric smoke alarms (hardwired) **CANNOT** be replaced with battery operated alarms (*NJAC 5:70 Section 104.1*)
- ☐ Smoke alarms are less than ten years old and are operational
- ☐ Battery operated smoke alarms are of the ten-year battery type

Any house equipped with a low voltage fire alarm system (installed by an alarm company) must have that system tested and approved by the alarm company contractor prior to the inspection date. A copy of the alarm certification provided by the alarm contractor must be presented at the time of inspection.

Do **NOT** install smoke alarms in kitchens, bathrooms, near forced air ducts or furnaces, in the "dead air" space where the ceiling meets the wall, close to ceiling fans, in crawl spaces, or attics.

Carbon Monoxide Alarms

- ☐ Located in the hallway, within 10 feet of **ALL** bedrooms
 - ☐ Installed as per the manufacturer's instructions
 - ☐ Carbon monoxide alarm(s) are less than 10 years old and are operational
- Do **NOT** place alarms in electrical outlets that can be turned off by a switch or are located against floor molding. Plug-in, battery powered and hardwired CO alarms are acceptable.

Fire Extinguisher Installation 5:70-4.19 (e)

- ☐ Shall be within **10 feet of the kitchen** and located in the path of egress
- ☐ Readily accessible and not obstructed from view
- ☐ **MOUNTED** on bracket
- ☐ Minimum rating **2A-10B:C** under 10 pounds



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Diagrams

Note: Smoke Alarm installation in every bedroom for homes built 1991 to present

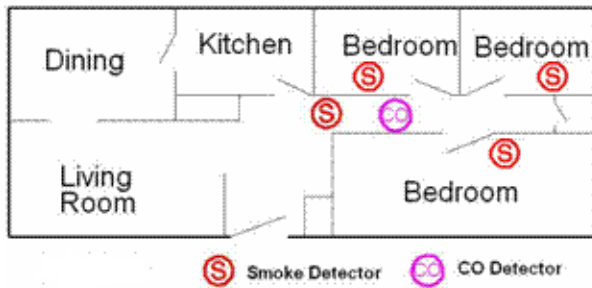


Figure 1

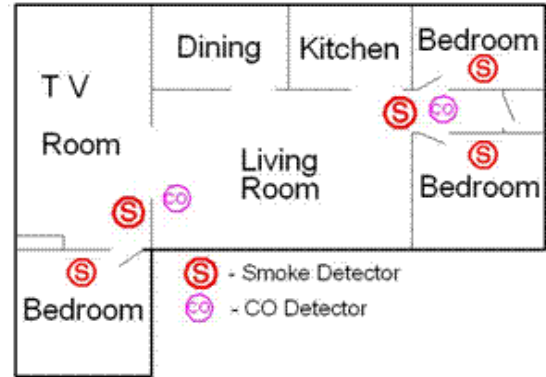


Figure 2

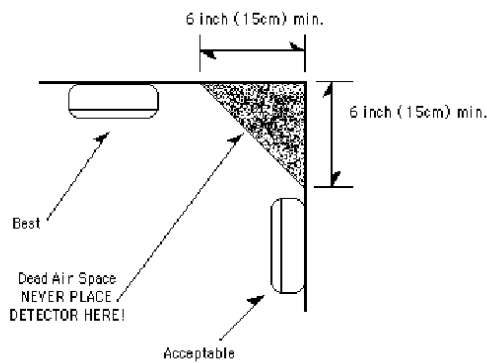


Figure 3

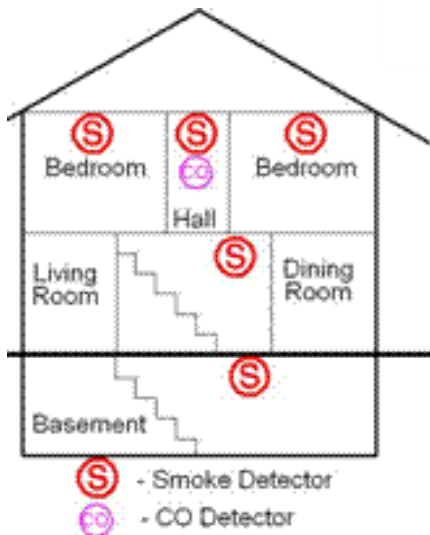


Figure 4

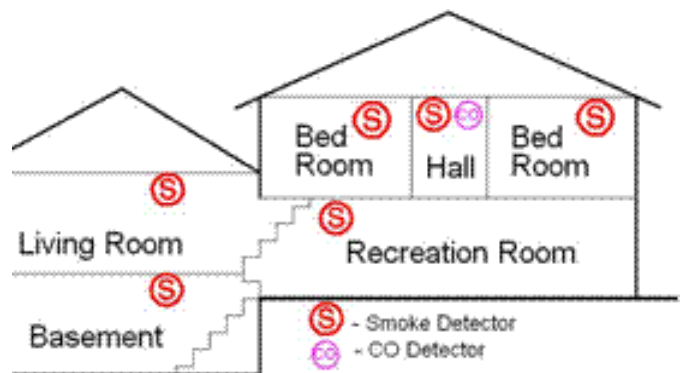


Figure 5